

# Balkan Sunflowers Kosova-BSFK

Independent Auditor's Report and financial statements for the year ended December 31, 2017

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#### **INDEPENDENT AUDITORS' REPORT**

#### To the Board of Directors of the Balkan Sunflowers Kosova

#### Opinion

We have audited the accompanying financial statements of the Balkan Sunflowers Kosova (from now on referred to as BSFK), which comprise the statement of financial position as at December 31, 2017, and the statement of profit or loss, statement of changes in fund balances and statement of cash flow for the year then ended, and other explanatory notes.

In our opinion, except for the below mentioned issues, the presented financial statements present fairly, in all material respects, the financial position of BSFK as of December 31, 2017 and the results of its operation for the year then ended in conformity with International Financial Reporting Standards.

#### Basis for qualified opinion

#### VAT

The organization is registered to the Tax Administration of Kosovo and regularly declares Value Added Tax. The total amount of the Value Added Tax declared as of 31<sup>st</sup> December 2017 is EUR 44,556.70. This amount is not presented in the balance sheet.

#### Responsibilities of Management and those charged with Governance for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard and the internal controls that the management deems necessary to enable the preparation of financial statements without material misstatement due to fraud or error. For the financial statements preparation, management is responsible for assessing the organization's ability to sustainability in the future, disclosing, as necessary, future sustainability issues and using the accounting continuity principle unless management intends to liquidate the Organization or Interrupt the operation, or there is no other possible alternative than to do it. Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in total, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of
  accounting and, based on the audit evidence obtained, whether a material uncertainty exists
  related to events or conditions that may cast significant doubt on the Organization's ability to
  continue as a going concern. If we conclude that a material uncertainty exists, we are
  required to draw attention in our auditor's report to the related disclosures in the financial
  statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are
  based on the audit evidence obtained up to the date of our auditor's report. However, future
  events or conditions may cause the Organization to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ACA – Audit & Consulting Associates Armend Osaj-Statutory Auditor Prishtine, Kosovo March 2018

#### **BALKAN SUNFLOWERS KOSOVA**

#### Statement of Financial Position

For the year ended December 31, 2017

| ASSETS                         | Notes | December 31,<br>2017<br>(in EUR) | December 31,<br>2016<br>(in EUR) |
|--------------------------------|-------|----------------------------------|----------------------------------|
| Non-current assets             |       |                                  |                                  |
| Property and equipment         | 5     | 22,373                           | 28,207                           |
| Total non-current assets       | _     | 22,373                           | 28,207                           |
| Current assets                 | -     |                                  | 20,207                           |
| Accounts Receivable            | 6     | 53                               |                                  |
| Cash and bank balances         | 7     | 117,353                          | 114,776                          |
| Total current assets           | _     | 117,407                          | 114,776                          |
| TOTAL ASSETS                   | _     | 139,780                          | 142,983                          |
| Current liabilities            |       |                                  |                                  |
| Accounts payable               | 8     | 231                              |                                  |
| Deferred Revenue               | 9     | 139,549                          | 4,500                            |
| Total current liabilities      |       | 139,780                          | 138,483                          |
| Reserves                       |       | 133,780                          | 142,983                          |
| Opening Balance Equity         |       | _                                |                                  |
| Retained surplus               |       | -                                | -                                |
| Amount carried forward         |       | -                                | -                                |
| Total reserves                 |       | -                                | -                                |
| TOTAL LIABILITIES AND RESERVES |       | 139,780                          | 142,983                          |

The financial statements have been signed in March, 2018 by:

**Muhamet Arifi Executive Director** 

Donjeta Krasniqi

**Finance coordinator** 

The accompanying notes from 1 to 23 form an integral part of these financial statements

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# BALKAN SUNFLOWERS KOSOVA Statement of Revenue and Expenditures For the year ended December 31, 2017

|                          | Note | End<br>Year<br>31 December<br>2017<br>(In EUR) | End<br>Year<br>31 December<br>2016<br>(In EUR) |
|--------------------------|------|--|--|
| Incomes                  |      |  |  |
| Incomes                  | 13   | 412,490  | 263,225  |
| Total income             | =    | 412,490  | 263,225  |
| Expenses                 |      |  |  |
| Payroll expenses         | 14   | 222,802  | 175,203  |
| Operations expenses      | 15   | 112,082  | 37,110   |
| Utility expenses         | 16   | 5,375  | 4,382  |
| Maintenance expenses     | 17   | 12,734   | 15,800   |
| Fuel and travel expenses | 18   | 6,485  | 4,555  |
| Communication expenses   | 19   | 5,261  | 3,055  |
| Activity expenses        | 20   | 41,917   | 22,078   |
| Depreciation expense     |      | 5,834  | 1,043  |
| Total expenses           |      | 412,490  | 263,225  |
| Amount carried forward   | -    | -  | -  |

The accompanying notes from 1 to 20 form an integral part of these financial statements

|                                   | Retained<br>surplus | Net deficit/<br>surplus | Total Equity |
|-----------------------------------|---------------------|-------------------------|--------------|
|                                   | (in EUR)            | (in EUR)                | (in EUR)     |
| Balance as at January 01, 2016    |                     |                         |              |
| Balance carried forward           | -                   | -                       | -            |
| Net deficit/surplus for the year  | -                   | -                       | -            |
| -                                 |                     |                         |              |
| Balance as at December 31, 2016 _ | -                   |                         | -            |
| Balance as at January 01, 2017    |                     |                         |              |
| Balance carried forward           | -                   | -                       | -            |
| Net deficit/surplus for the year  | -                   | -                       | -            |
| -                                 |                     |                         |              |
| Balance as at December 31, 2017 _ | -                   |                         | -            |

The accompanying notes from 1 to 20 form an integral part of these financial statements

# BALKAN SUNFLOWERS KOSOVA Statement of Cash Flows For the year ended December 31, 2017

|   | December 31,<br>2017 | December 31,<br>2016 |
|---|----------------------|----------------------|
|   | (in EUR)             | (in EUR)             |
| Cash flows from operating activities      |                      |                      |
| (Deficit)/surplus for the year            | -                    | -                    |
| Adjustment for:                           |                      |                      |
| Depreciation                              | 5,834                | 1,043                |
| Amortizimi                                | -                    | -                    |
|   | -                    | -                    |
| Change in receivables                     | (53)                 | 7,600                |
| Change in payables                        | (4,269)              | (3,100)              |
| Change in deferred revenue                | 1,066                | 137,782              |
| Net cash from operating activities        | 2,577                | 143,325              |
| Cash flows from investing activities      |                      |                      |
| Acquisition of property and equipment     | -                    | (29,250)             |
| Net cash used in investing activities     |                      | (29,250)             |
| Net increase in cash and cash equivalents | 2,577                | 114,075              |
| Cash and cash equivalents at 1 January    | 114,776              | 701                  |
|   | ±±+,,70              | ,01                  |
| Cash and cash equivalents at 31 December  | 117,354              | 114,776              |

The accompanying notes from 1 to 20 form an integral part of these financial statements

#### 1. INTRODUCTION

Balkan Sunflowers Kosova (hereafter called the "Organization" or "BSFK"), is a non-for-profit organization is established in accordance with Regulation No. 1999/22 of 04/L-057 on freedom of Association in Non-Governmental Organizations, approved from the Kosovo Assembly on 2011, under the registered number 5111260-1 and Fiscal number 600055207.

Balkan Sunflowers is an international grassroots organisation, founded in 1999 to aid the Kosovar refugees. Volunteers from around the world saw the TV images of the war and refugee emergency. They wanted to help in ways that money could not. They believed that person-to-person contact with aid workers who came to work as friends and neighbors, might help restore community life in ways that emergency aid and political support alone could not. Balkan Sunflowers Kosova (BSFK) on the other hand is a local NGO registered on 18th January 2007, taking over responsibilities from international Balkan Sunflowers' Kosovo program. Balkan Sunflowers Kosova believes that volunteers – international and local – participating in community life, crucially promotes the ideals of a caring and open society.

**Curent Balkan Sunflowers Kosova programs are**: Learning Centers Network Program, School Mediation Program, KOSINT project, Kosovo Education and Employment Network project (KEEN), Education through Dialogue and Integration (EDI phase 2), Activating Cohesion and Tolerance (ACT), EU Support for the Implementation of Roma, Ashkali and Egyptian Strategy Phase 2- Education for Integration (EU SIMRAES 2), Integration of Socially Excluded Persons in Pilot Localities, Improving the Health Situation of Children and Adults from Roma, Ashkali, and Egyptian Communities. Balkan Sunflowers Kosova primary focus areas are Community, Human Dignity, and Children and Youth. Balkan Sunflowers Kosova, through the support of our donors, provided more than 100,000 hot meals to children participating in our Learning Centers Network program to date.

**BALKAN SUNFLOWERS KOSOVA** (BSFK) builds activist lives for social change. We inspire and engage in community action for human rights and dignity, working in education, health, culture, citizenship, employment, and respect for diversity.

#### Scope of work:

The protection of human rights; the social, emotional and intellectual development of all people in Kosovo; and the promotion of community empowerment - through developing and implementing programs for education, research, advocacy, arts, culture and other humane activities.

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# 2. ADOPTION OF NEW AND REVISED INTERNATIONAL FINANCIAL REPORTING STANDARDS

#### 2.1 Standards and Interpretations effective in the current period

Below are presented the amendments to the existing standards issued by the International Accounting Standards Board and interpretations issued by the International Financial Reporting Interpretations Committee which are effective for the current period:

| Standard             | Description  | Effective date                          |
|----------------------|--|---|
| IFRS 5               | Non-current Assets Held for<br>Sale and Discontinued<br>Operations-Changes in<br>methods of disposal   | beginning on or after 1<br>January 2016 |
| IFRS 7               | Financial Instruments:<br>Disclosures-Servicing<br>Contracts and<br>Applicability of the<br>offsetting disclosures to<br>condensed interim<br>financial statements | beginning on or after 1<br>January 2016 |
| IFRS 14              | Regulatory Deferral Accounts   | beginning on or after 1<br>January 2016 |
| Amendment to IFRS 10 | Consolidated Financial<br>Statements   | beginning on or after 1<br>January 2016 |
| Amendment to IFRS 11 | Joint Arrangements   | beginning on or after 1<br>January 2016 |
| Amendment to IFRS 12 | Disclosure of Interests in<br>other Entities   | beginning on or after 1<br>January 2016 |
| Amendment to IAS 1   | Presentation of Financial<br>Statements  | beginning on or after 1<br>January 2016 |
| Amendment to IAS 16  | Property, Plant and<br>Equipment   | beginning on or after 1<br>January 2016 |
| Amendments to IAS 19 | Employee Benefits  | beginning on or after 1<br>January 2016 |
| Amendment to IAS 27  | Separate Financial Statements  | beginning on or after 1<br>January 2016 |
| Amendment to IAS 28  | Investments in Associates and<br>Joint Ventures  | beginning on or after 1<br>January 2016 |
| IAS 34               | Interim Financial reporting-<br>Disclosure of Information<br>elsewhere in the interim  | beginning on or after 1<br>January 2016 |

|                                     | financial report   |   |
|-------------------------------------|--|---|
| Amendment to IAS 38                 | Intangible Assets  | beginning on or after 1<br>January 2016                 |
| Amendment to IAS 41                 | Agriculture-Bearer Plants  | beginning on or after 1<br>January 2016                 |
| Amendment to different<br>standards | Improvements to IFRS (2012-<br>2014 Cycle)-resulting<br>from the annual<br>improvement project of<br>IFRS (IFRS 5, IFRS 7, IAS<br>19 and IAS 34) primarily<br>with a view to remove<br>inconsistencies and<br>clarifying wording                                     | annual periods beginning on<br>or after January 1, 2016 |
| Amendment to different<br>standards | Improvements to IFRS (2010-<br>2012 Cycle) - The annual project<br>resulting from improvements in<br>quality of IFRS (IFRS 2, IFRS 3,<br>IFRS 8, IFRS 13, IAS 16, IAS 24 and<br>IAS 38) primarily with a view to<br>remove inconsistencies and<br>clarifying wording | beginning on or after 1 July<br>2014                    |
| Amendment to different<br>standards | Improvements to IFRS (2011-<br>2013 Cycle)-resulting<br>from the annual<br>improvement project of<br>IFRS (IFRS 1, IFRS 3, IFRS<br>13 and IAS 40) primarily<br>with a view to remove<br>inconsistencies and<br>clarifying wording                                    | annual periods beginning on<br>or after July 1, 2014    |

### 2.2 Standards and interpretations in issue not yet effective

In these financial statements the following standards, revisions and interpretations were in issue but not yet effective:

| Standard | Description  | Effective date                          |
|----------|--|---|
| IFRS 2   | Classification and<br>Measurement of Share-<br>based Payment<br>transactions | beginning on or after 1<br>January 2018 |

| IFRS 9           | Financial Instruments  | beginning on or after 1<br>January 2018 |
|------------------|--|---|
| IFRS 15          | Revenue from Contracts with<br>Customers                       | beginning on or after 1<br>January 2017 |
| IFRS 16          | Leases   | beginning on or after 1<br>January 2019 |
| Amendment IAS 12 | Recognition of Deferred Tax<br>Assets for Unrealised<br>Losses | beginning on or after 1<br>January 2017 |
| Amendment IAS 7  | Disclosure Initiative  | beginning on or after 1<br>January 2017 |

The entity has elected not to adopt these standards, revisions and interpretations in advance of their effective dates. The entity anticipates that the adoption of these standards, revisions and interpretations will have no material impact on the financial statements of the entity in the period of initial application.

#### 3. BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

#### 3.1 Statement of compliance

The financial statements have been prepared in accordance with the International Financial Reporting Standards.

#### **3.2** Basis of preparation

Financial Statements are prepared for reporting purposes in accordance with applicable International Financial Reporting Standards, and represent the entire picture that occurred in "BSFK" during 2017. Financial Statements are prepared on cash basis, based on which revenues and expenses are recognized at the time when either received or paid. The organization uses QuickBooks for preparation of financial statements.

#### **3.3** Currency of presentation

The reporting currency of BSFK is the European Union currency unit Euro ("EUR"). The organization has five bank accounts, three in Pro Credit Bank and two in Raiffeisen Bank.

#### 3.4 Significant accounting policies

A summary of the most significant accounting policies adopted in the preparation of the financial statements is presented below:

#### 3.4.1 Cash and cash equivalents

For the purpose of the statement of cash flows, cash and cash equivalents are considered to be cash on hand and at bank and in operating accounts at bank with an original maturity of three months or less.

#### **3.4.2** Foreign currencies

The organization does not perform transactions in foreign currencies.

#### **3.4.3** Revenue recognition

Revenues from grants are recognized as income on the period when received. At the end of the year the excess amount of revenues over expenses is treated as balance carried forward to the next period.

#### 3.4.4 Property and equipment

BSFK presents all purchased made in 2016 assets in Statement of Financial position. Therefore they are capitalized and depreciated.

#### 3.4.5 Expenses recognition

Expenses incurred for generation incomes are recognized in that period in cash basis.

#### 3.4.6 Taxation

BSFK is established as a nongovernmental organization, therefore has responsibility and operates as an NGO under applicable Kosovo Laws.

#### 3.4.7 Employee benefits

The organization makes no provision for and has no obligation for employee pensions over and above the contributions paid into the Kosovo Pension Savings Trust.

#### 3.4.8 Critical judgments in applying the organization's accounting policies

In the process of applying the Organization's accounting policies, which are described in note 3 above, management has made no judgments that have significant effect on the amounts recognized in the financial statements.

#### **5. PROPERTY AND EQUIPMENT**

The organization has started registering purchase of assets in 2016. Therefore, the assets that are bought in 2016 are capitalized and depreciated.

|                                  | Vehicles | Total  |
|----------------------------------|----------|--------|
| At 1 January 2016                | -        | -      |
| Additions                        | 29,250   | 29,250 |
| Disposals                        | -        | -      |
| At 31 December 2016              | 29,250   | 29,250 |
| At 1 January 2016                | -        | -      |
| Depreciation charge for the year | 1,043    | 1,043  |
| Disposals                        |          |        |
| At 31 December 2016              | 1,043    | 1,043  |
| At 1 January 2017                | -        | -      |
| Depreciation charge for the year | 5,834    | 5,834  |
| Disposals                        | -        | -      |
| At 31 December 2017              | 5,834    | 5,834  |
| At 31 December 2017              | 22,373   | 22,373 |
| At 31 December 2016              | 28,207   |        |
|                                  | 20,207   | 20,207 |

#### 6. ACCOUNTS RECEIVABLES

|                           | December 31,<br>2017 | December 31,<br>2016 |
|---------------------------|----------------------|----------------------|
|                           | (in EUR)             | (in EUR)             |
| Accounts receivable       | 53                   | -                    |
| Total Accounts Receivable | 53                   |                      |

#### 7. CASH AND BANK BALANCES

During this period "BSFK" had five bank accounts, three in Pro Credit Bank and two of them in Raiffeisen Bank. All bank accounts are in Euro currency.

|                                 | December 31,<br>2017 | December 31,<br>2016 |
|---------------------------------|----------------------|----------------------|
|                                 | (in EUR)             | (in EUR)             |
| Cash on Hand                    | 120                  | -                    |
| Cash on Bank                    | 117,233              | 114,776              |
| Total Cash and Cash Equivalents | 117,353              | 114,776              |

#### 8. ACCOUNTS PAYABLE

|                               | December 31,<br>2017 | December 31,<br>2016 |
|-------------------------------|----------------------|----------------------|
|                               | (in EUR)             | (in EUR)             |
| Accounts Payable              | 231                  | -                    |
| Accounts payable-car purchase | -                    | 4,500                |
| Total Accounts Payable        | 231                  | 4,500                |

#### 9. DEFERRED REVENUES

|                         | December 31,<br>2017 | December 31,<br>2016 |
|-------------------------|----------------------|----------------------|
|                         | (in EUR)             | (in EUR)             |
| Porticus                | 17,312               | 52,990               |
| Royal Norwegian Embassy | 14,121               | 16,183               |
| GIZ                     | 10,681               | -                    |
| KOSINT                  | 2,718                | -                    |
| Crowdrise               | 1,147                | -                    |
| Teres des Homes         | (50)                 | -                    |
| Solidar Swiss           | (0)                  | -                    |
| Diakonia                | 112                  | (4,673)              |
| ADA-Edi 2               | 68,479               | 44,739               |
| EU-SIMRAES II           | (15,907)             | 15,631               |
| Unicef                  | (0)                  | 3,182                |
| KEEN                    | 40,870               | 9,915                |
| ISSA                    | 74                   | 74                   |
| PIN                     | 500                  | 500                  |
| PRECEDE                 | (3,086)              | (3,086)              |
| Other                   | 2,521                | 3,027                |
| Total Deferred Revenue  | 139,549              | 138,483              |

In the table below are presented incomes that are recognized in 2017 and the unspent amount is represented as a deferred revenue.

| EUR                         | GIZ      | Solidar  | Porticus | Royal     | Diakonia | ADA-EDI 2 | EU-        | Unicef   | KEEN     | ISSA | PIN      | KOSINT   | Crowdrise | PRECEED | Teres des | Other   | Total          |
|-----------------------------|----------|----------|----------|-----------|----------|-----------|------------|----------|----------|------|----------|----------|-----------|---------|-----------|---------|----------------|
| EUN                         |          | Swiss    |          | Norwegian |          |           | SIMRAES II |          |          |      |          |          |           |         | Homes     |         |                |
| Balance at 31 December 2016 |          |          | 52,990   | 16,183    | (4,673)  | 44,739    | 15,631     | 3,182    | 9,915    | 74   | 500      |          |           | (3,086) |           | 3,027   | 138,483        |
| Additions in 2017           | 79,853   | 14,842   |          | 21,420    | 21,962   | 74,633    | 9,054      | 16,450   | 68,307   |      | 70,328   | 24,231   | 3,239     |         | 1,743     | 7,439   | 413,500        |
|                             |          |          |          |           |          |           |            |          |          |      |          |          |           |         |           |         | -              |
|                             |          |          |          |           |          |           |            |          |          |      |          |          |           |         |           |         |                |
| Income recognized in 2017   | (69,172) | (14,842) | (35,678) | (23,482)  | (17,177) | (50,892)  | (40,592)   | (19,632) | (37,352) |      | (70,328) | (21,512) | (2,092)   |         | (1,793)   | (2,112) | -<br>(412,490) |
| Balance at 31 December 2017 | 10,681   | (0)      | 17,312   | 14,121    | 112      | 68,479    | (15,907)   | (0)      | 40,870   | 74   | 500      | 2,718    | 1,147     | (3,086) | (50)      | 8,355   | 139,493        |

#### **10. INCOMES**

|                         | December 31,<br>2017 | December 31,<br>2016 |  |  |
|-------------------------|----------------------|----------------------|--|--|
|                         | (in EUR)             | (in EUR)             |  |  |
| Portiucs                | 35,678               | 16,995               |  |  |
| People in need          | 70,328               | 71,941               |  |  |
| Royal Norwegian Embassy | 23,482               | 13,166               |  |  |
| Diakonia                | 17,177               | 29,673               |  |  |
| ADA-Edi 2 Project       | 50,892               | 43,962               |  |  |
| EU-SIMRAES II           | 40,592               | 20,585               |  |  |
| Unicef                  | 19,632               | 4,788                |  |  |
| Terres des homes        | 1,793                | 7,000                |  |  |
| KEEN                    | 37,352               | 9,753                |  |  |
| KOSINT 2020             | 21,512               | -                    |  |  |
| Crowdrise               | 2,092                | -                    |  |  |
| Solidar Suisse          | 14,842               | -                    |  |  |
| GIZ                     | 69,172               | -                    |  |  |
| PRECEDE                 | -                    | 25,595               |  |  |
| ISSA                    | -                    | 3,424                |  |  |
| Other incomes           | 7,946                | 16,341               |  |  |
| Total grant income      | 412,490              | 263,225              |  |  |

#### **11. PAYROLL EXPENSE**

|                        | December 31,<br>2017 | December 31,<br>2016 |  |  |
|------------------------|----------------------|----------------------|--|--|
|                        | (in EUR)             | (in EUR)             |  |  |
| Salaries               | 222,802              | 175,203              |  |  |
| Total payroll expenses | 222,802              | 175,203              |  |  |

#### **12. OPERATING EXPENSE**

|                           | December 31,<br>2017 | December 31,<br>2016 |  |
|---------------------------|----------------------|----------------------|--|
|                           | (in EUR)             | (in EUR)             |  |
| Rent                      | 13,989               | 10,663               |  |
| Supplies                  | 15,270               | 2,603                |  |
| Program expenses          | 47,709               | -                    |  |
| Refreshments              | 19,076               | 9,160                |  |
| Auditing                  | 4,050                | 500                  |  |
| Other operations expenses | 11,988               | 14,184               |  |
| Total operations expenses | 112,082              | 37,110               |  |

#### **13. UTILITIES EXPENSE**

|                        | December 31,<br>2017 | December 31,<br>2016 |  |
|------------------------|----------------------|----------------------|--|
|                        | (in EUR)             | (in EUR)             |  |
| Electricity, water     | 2,577                | 2,172                |  |
| Heating                | 2,798                | 2,209                |  |
| Total utility expenses | 5,375                | 4,382                |  |

#### **14. MAINTENANCE EXPENSE**

|                            | December 31,<br>2017 | December 31,<br>2016 |  |
|----------------------------|----------------------|----------------------|--|
|                            | (in EUR)             | (in EUR)             |  |
| Office                     | 9,440                | 6,961                |  |
| Vehicle                    | 3,294                | 8,839                |  |
| Total maintenance expenses | 12,734               | 15,800               |  |

#### **15. FUEL AND TRAVEL EXPENSE**

|                                | December 31,<br>2017 | December 31,<br>2016 |  |
|--------------------------------|----------------------|----------------------|--|
|                                | (in EUR)             | (in EUR)             |  |
| Fuel                           | 2,403                | 1,357                |  |
| Taxi                           | 1,264                | 1,839                |  |
| Airplane ticket                | 2,819                | 1,359                |  |
| Total fuel and travel expenses | 6,485                | 4,555                |  |

#### **16. COMMUNACATION EXPENSE**

|                              | December 31,<br>2017 | December 31,<br>2016 |  |
|------------------------------|----------------------|----------------------|--|
|                              | (in EUR)             | (in EUR)             |  |
| Telephone Land Line/Fax      | 2,724                | 1,291                |  |
| Internet                     | 1,480                | 1,306                |  |
| Web Maintenace               | 1,057                | 457                  |  |
| Total communication expenses | 5,261                | 3,055                |  |

#### **17. ACTIVITY EXPENSE**

|                         | December 31,<br>2017 | December 31,<br>2016 |  |
|-------------------------|----------------------|----------------------|--|
|                         | (in EUR)             | (in EUR)             |  |
| Education materials     | 35,284               | 15,505               |  |
| Children's activity     | 6,633                | 3,338                |  |
| Surveys                 | -                    | 3,235                |  |
| Total Activity expenses | 41,917               | 22,078               |  |

#### **18. RELATED PARTY DISCLOSURE**

For the purposes of these financial statements, parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial or operational decisions as defined by IAS 24 "Related Party Disclosures". In considering each possible related party relationship, attention is directed to the substance of the relationship, not merely the legal form.

#### **19. RISK MANAGEMENT**

#### 19.1 Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. BSFK is not exposed to credit risk in respect of Grant receivable from its Donors.

#### 19.2 Interest rate risk

The organization is not exposed to interest rate risk as they do not have any borrowings or placements.

#### 19.3 Foreign exchange risk

BSFK is not exposed to foreign exchange risk as transactions are undertaken in local currency. BSFK does not speculate in or engage in the trading of derivative financial instruments.

#### 19.4 Liquidity risk

Liquidity risk is defined as the risk when the maturity of assets and liabilities does not match. BSFK is committed monitor its liquidity on a periodic basis in order to manage its obligations as and when they shall become due.

#### **20. SUBSEQUENT EVENTS**

There are no subsequent events that would require either adjustments or additional disclosures in the financial statements.